

Instructions for Called to Protect-Safe Environment Recertification Only

1. Go into your web browser and type in **Praesidiuminc.com**
2. On the Home screen that comes up, on the **"Login To Your Service"** button on the upper right hand of the screen hand side. Then select: **Armatus OnlineTraining**
3. A login and password screen will come up

If you took the Called to Protect/Safe Environment class in 2007, 2006, 2005 and at St. Stephen's, you will enter your **first initial and last name** (no spaces and all lower case) for your login your password will be the **last four digits of your phone number at the time you took the class and co** (for Colorado)

Example: If your name is Karen Dane and your phone number is 309-8389

login: kdane
password: 8389co

If you took the Called to Protect/Safe Environment class more than four years ago and/or at a different parish, please go ahead and try to log in this way, but if you cannot log in, you will have to contact me so we can reassign you a login and password

If you took the Called to Protect/Safe Environment class this school year (fall of 2009), and most of 2008 your login will most likely be your **first initial and last** name (in lower case no spaces) and your password will be the **last TWO numbers of your phone number and coco** (for Colorado).

Example: login: kdane
password: 89coco

Please try both of these methods because the passwords are assigned by the database and the method was changed by the Archdiocese over the years and we had no control over how it was done.

4. Once you have logged in, a new screen will come up. You will take the following modules:
 - a) **"Keeping Your School Safe"**
 - b) **"Preventing Sexual Activity Between Young Children"**.

Please write your login and password down for future reference.

5. Email me once you've completed the modules.

I think you'll find the information in these modules frightening. Remember that some of the things you learn here will help to protect you as well from false allegations and misunderstandings.

Thank you so much for your cooperation. If you have any issues, please contact me.

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